

**PARKS ADVISORY COMMITTEE
MEETING MINUTES**

APRIL 25, 2022

1. CALL TO ORDER

Chair Peterson called the meeting to order at 6:00 p.m.

2. ROLL CALL

Committee Members present: Kristi DeCamillis, Cory Ellingson, Ketti Green, Ken Halverson, Jack Merwin, and Doug Peterson. Committee Members absent: Scott Creighton.

Also present: Streets, Parks, and Fleet Superintendent Norm Michels, City Planner Lucinda Spanier, and Recreation and Communication Coordinator Corrie Scott.

3. ADOPT AGENDA

Committee Member Merwin motioned to approve the agenda as presented. Seconded by Committee Member Ellingson, unanimous ayes, motion carried.

4. APPROVAL OF MINUTES

Committee Member Merwin motioned to accept the March 28, 2022 Parks Advisory Committee minutes as presented. Seconded by Committee Member DeCamillis, unanimous ayes, motion carried.

5. BUSINESS

5A. NORTHLAND MEADOWS RESIDENTIAL SUBDIVISION CONCEPT PLAN PUD

Spanier reviewed that there is no land within or adjacent to the project site that has been planned for future park development. She stated that staff is supportive of the developer's proposal to issue cash in-lieu of dedicated parkland and that the trail proposed contiguously east of the development along CSAH 43 is in conformance with the City's plans for future trail development within/adjacent to the subject property. Spanier asked the PAC to provide a recommendation to the Planning Commission and City Council as to the location of any property (parks and trails) that should be dedicated to the public with the Northland Meadows Subdivision.

Halverson asked how close the proposed development is to Sanford Select Acres Park. DeCamillis stated that the furthest home in the development is at most a ten-minute walk to Sanford Select Acres Park. Halverson asked if there is a sidewalk or trail that will lead from the development to Sanford Select Acres Park. Spanier stated that the development is required to have a sidewalk on at least one side of the road. The developer stated that there is a right of way already in existence.

Halverson recommended putting a walking path in near Sanford Select Acres to discourage people from crossing through people's yards. The developer recommended dedicating the small triangular parcel that is not proposed to be used as a lot as parkland. Michels stated that there is private property between the triangular portion and the existing park. Merwin asked what the estimated total of cash in lieu proposed. Green stated that the total cash proposed is \$262,000.

Committee Member Peterson motioned to recommend to the Planning Commission and City Council to accept cash in lieu of dedicated parkland for the Northland Meadows Residential Subdivision Concept Plan. Seconded by Committee Member Merwin, unanimous ayes, motion carried.

5B. STAFF UPDATES

Scott reviewed the status of various programs and recreation taking place in the community's parks.

Michels stated that he will give an update on Powell Park in May. Peterson volunteered to help with parking Movie in the Park parking.

6. COMMITTEE MEMBERS' REPORTS

Halverson stated that he would like to work with local farmers to acquire land and create ballfields. He stated that Becker's ballfields are about 20 acres for comparison. Peterson asked if the community has existing ballfields. Green stated that the schools have ballfields and asked why there is a need for additional fields. Halverson stated that they are expensive to use and he views the potential for ballfields as a regional park. Michels stated that he would like to research whether or not park dedication funding can be used for this type of acquisition before pursuing any further. Peterson recommended including a discussion about ballfields on an upcoming agenda after Michels is able to research funding options.

7. OTHER

Peterson stated that an email from Interim City Administrator was sent out with updates on the various City departments. Halverson stated that it was posted on Facebook and then it was shared on the Big Lake Forum which created communication issues for Council Members who were unable to read the update prior to it being posted. He stated that he is

unsure whether there will be more of these updates.

8. ADJOURN

Committee Member Merwin motioned to adjourn the meeting at 6:42 p.m. Seconded by Committee Member DeCamillis, unanimous ayes, meeting adjourned.