

Big Lake Bicycle Advisory Committee
Meeting Minutes
November 12th, 2019
Big Lake Council Chambers

1. Introductions

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| a. Corrie Scott | City of Big Lake |
| b. Janine Foggia | Sherburne County Public Health |
| c. Roger Zeman | Big Lake Citizen |
| d. Colleen Zeman | Big Lake Citizen |
| e. Allen Berg | Big Lake Community Education |
| f. Melissa Pribyl | CentraCare |

2. Fall Ride Recap: Tom hosted a Fall Bike Ride on Saturday, November 9th that had zero attendees. The group brought up that there was a Gopher's game that same day and the weather earlier that week was cold and rainy. In the future it might be best to also promote the event more in advance.

3. Event Opportunities

- a. Winter Farmers Market: The Winter Farmers Market will be held the 3rd Saturday of the Month from 10am to 1pm at City Hall – this is a new time and location from last year. This is a great opportunity for committee members to attend and promote the club, especially as we get closer to spring. Please consider attending November 16, December 21, January 18, February 15, March 21, or April 18. Tom will be at the events offering children's activities and information on the Bicycle Advisory Group.

4. Fix-It Station Update: The City Council has accepted the proposed agreement from Metro Transit pending review by the City Attorney. Corrie has passed on the City Attorney's edits to Metro Transit. Once the agreement is updated and signed by Metro Transit, the Mayor will do a final signature and the Fix It Station can be installed. Corrie will notify the Bicycle Advisory Group when the equipment is installed and a ribbon cutting is scheduled.

- a. Corrie generally would submit the ribbon cutting picture to the West Sherburne Tribune, but this newspaper closed down. At this time the Monticello Times and Elk River Star newspaper are looking into the feasibility of covering local stories in Big Lake. When this decision is made, Corrie will update the group and start submitting stories to the new local paper.

5. Bicycle Friendly Community & Businesses: Tom has been researching Bicycle Friendly Business Programs. He will give an update on his findings at the December meeting.

6. Grant Opportunities

- a. CentraCare Grant: Tom and Corrie are working with Melissa to put together a grant application that will cover costs of the wayfinding signage for the McDowall Trail system. The Grant deadline is in mid-November and funds will be awarded by December.

- i. Tom and Corrie were struggling to find examples of wayfinding signage. Janine mentioned to search for 'Point of Decision Prompt.'
 - ii. Melissa and Janine mentioned having a QR code on the sign to link viewers to the city website or to a map with Fix it station locations.
 - b. America Walks Community Change Grant: Tom put together a grant for \$1,500 that would go toward wayfinding signage. Funds will be awarded on December 15.
 - c. SHIP Mini Grant: The SHIP Mini Grant applications will become available in December 2020.
- 7. University of St. Thomas "Pop-Up" Safety Design Event Update: The St. Thomas students that are working on the Bicycle Demonstration will be presenting at the December Parks Meeting that will take place on Monday, December 9th at 6:30pm at Public Works. All Bicycle Advisory Group members are welcome to attend.
- 8. Next Meeting Tuesday, December 10th, 2019 at 6:00pm in the Council Chambers.