

Planning Commission Strategic Plan

Created June 16, 2021. Revised August 17, 2022.



Mission Statement

To effectively facilitate development through implementation of the community vision as established by the Big Lake Comprehensive Plan.

Goals

1. Advise the City Council relating to land use topics.
2. Provide guidance to the City Council relating to long-range planning.
3. Promote collaboration with other committees, departments and agencies.
4. Provide a forum to educate and engage the public in the planning process.
5. Process land development applications efficiently.
6. Prepare, maintain and implement the Comprehensive Plan.
7. Research and discuss new ideas and trends in land use planning.
8. Maintain the Zoning and Subdivision Ordinances.

[Objectives & Actions Table on Next Page]

OBJECTIVES & ACTIONS	GOAL AREA	PARTNERSHIP	STATUS	TIMELINE	PRIORITY
<p>Repeal and replace Zoning, Subdivision & Sign Ordinances</p> <ul style="list-style-type: none"> - <u>Action Item</u>: The project work plan is included as an attachment to this plan. 	1, 2, 3, 4, 5, 6, 7, 8	Code Revision Task Force, Advisory Boards, Departments, Landform	In progress	1/2022-4/2023	High
<p>Transportation Planning Initiatives</p> <ul style="list-style-type: none"> - <u>Action Item 1</u>: Conduct feasibility study on the proposed parkway system and provide recommendation to City Council - <u>Action Item 2</u>: Review adopted policies pertaining to road design by classification, including the Comp Plan, Complete Streets Plan, and official controls including the Subdivision Ordinance and Engineer Specs, and provide recommendation to City Council. 	1, 2, 3, 6	Engineering Department, Sherburne County Transportation Landform	In progress	2022	High
<p>Research Accessory Dwelling Units (ADU's)</p> <ul style="list-style-type: none"> - <u>Action Item 1</u>: Review adopted policies and ordinances - <u>Action Item 2</u>: Review model ordinance language and area ordinances - <u>Action Item 3</u>: Draft ordinance 	1, 4, 7, 8	Code Revision Task Force	In progress	In conjunction with Code Revision Project	Medium
<p>Research parking requirements</p> <ul style="list-style-type: none"> - <u>Action Item 1</u>: Review adopted policies and ordinances - <u>Action Item 2</u>: Research trends and standards, and review model language and area ordinances - <u>Action Item 3</u>: Draft ordinance 	1, 2, 4, 7, 8	Code Revision Task Force	In progress	In conjunction with Code Revision Project	High
<p>Assess the need for updates to the Comprehensive Plan</p> <ul style="list-style-type: none"> - <u>Action Item 1</u>: Review sections under the purview of the Planning Commission - <u>Action Item 2</u>: Facilitate the review of other sections <p><i>Note: City Council reviewed and recommended no policy changes to the Comp Plan in 2021.</i></p>	6	City Commissions & Departments	Not started	Formally begin process upon completion of Code Revision Project	Medium
<p>Align land use controls with adopted policies</p> <ul style="list-style-type: none"> - <u>Action Item 1</u>: Rezone properties consistent with the Comp Plan - <u>Action Item 2</u>: Implement Comp Plan policies into the Zoning and Subdivision Ordinances 	1, 5, 6, 8	City Commissions & Departments	In progress	Continuous	Medium