



AGENDA
BIG LAKE CITY COUNCIL WORKSHOP
COUNCIL CHAMBERS

FEBRUARY 8, 2023

5:00 p.m.

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) PROPOSED AGENDA**
- 4) BUSINESS**
 - 4A. Water Meter Discussion - Presentation from Certified Building Biology Environmental Consultant/Electromagnetic Radiation Specialist Damon Coyne
 - 4B. Police Department Staffing Discussion
- 5) OTHER**
- 6) ADJOURN**

Disclaimer: This agenda has been prepared to provide information regarding an upcoming work session of the Big Lake City Council. This document does not claim to be complete and is subject to change.



WORKSHOP ITEM

Big Lake City Council

Prepared By: <i>Hanna Klimmek, City Administrator</i>	Meeting Date: <i>2/8/2023</i>	Item No. 4A
Item Description: <i>Water Meter Discussion w/ Damon Coyne, Certified Building Biology Environmental Consultant / Certified Electromagnetic Radiation Specialist</i>	Reviewed By: <i>Dan Childs, Water/Wastewater Superintendent</i>	
	Reviewed By: <i>Norm Michels, Streets/Parks/Fleet Superintendent</i>	

COUNCIL DIRECTION REQUESTED

N/A

BACKGROUND/DISCUSSION

During the December 14, 2022 Council Workshop meeting, the City Council directed staff to invite Damon Coyne, a certified building biology environmental consultant from Intentional Environment, as well as our SEH consultant, to the February 8, 2023 Council Workshop.

Damon Coyne has accepted the invitation to attend the Workshop but our SEH consultant is unavailable.

FINANCIAL IMPACT

As discussed at the 12.14.22 workshop, the fee for Mr. Coyne's services is \$350 and will be paid through consultant fees for 2023 from the Council's budget.

STAFF RECOMMENDATION

N/A

ATTACHMENTS

N/A



WORKSHOP ITEM

Big Lake City Council

Prepared By: <i>Deb Wegeleben, Finance Director</i>	Meeting Date: <i>2/8/2023</i>	Item No. 4B
Item Description: <i>Police Department Staffing Discussion</i>	Reviewed By: <i>Hanna Klimmek, City Administrator</i>	
	Reviewed By: <i>John Kaczmarek, Chief of Police</i>	

COUNCIL DIRECTION REQUESTED

Provide direction on the police department staffing requests.

BACKGROUND/DISCUSSION

Chief Kaczmarek discussed with the Personnel Committee members the need to increase the staffing levels for the police department based on the recent Staffing Analysis report completed by Bakertilly. The Personnel Committee members recommended that Chief Kaczmarek bring forward to a workshop for full Council discussion on the proposal.

Chief Kaczmarek will present a power point presentation regarding the current and future needs of the department for council input and recommendations.

FINANCIAL IMPACT

Unknown at this time

STAFF RECOMMENDATION

Increase staff as Council recommends

ATTACHMENTS

None