



**AGENDA**  
**BIG LAKE CITY COUNCIL WORKSHOP**  
**COUNCIL CHAMBERS**

**APRIL 13, 2022**  
**5:00 p.m.**

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) PROPOSED AGENDA**
- 4) BUSINESS**
  - 4A. Chief of Police Recruitment Discussion
  - 4B. Lakeside Park Beach Vendor Discussion
  - 4C. New Ideas Discussion
- 5) OTHER**
- 6) ADJOURN**



# WORKSHOP ITEM

Big Lake City Council

<b>Prepared By:</b> <i>Hanna Klimmek, Interim City Administrator</i>	<b>Meeting Date:</b> <i>4/13/2022</i>	<b>Item No.</b> <b>4A</b>
<b>Item Description:</b> <i>Chief of Police / Emergency Manager Recruitment Discussion</i>	<b>Reviewed By:</b> <i>Deb Wegeleben, Finance Director</i>	
	<b>Reviewed By:</b> <i>N/A</i>	

**COUNCIL DIRECTION REQUESTED**

N/A

**BACKGROUND/DISCUSSION**

Sharon Klumpp, Director at Baker Tilly, would like to engage in a discussion with the City Council to talk about its role in the recruitment process for Big Lake's next Chief of Police / Emergency Manager.

**FINANCIAL IMPACT**

N/A

**STAFF RECOMMENDATION**

N/A

**ATTACHMENTS**

N/A



# WORKSHOP ITEM

Big Lake City Council

<b>Prepared By:</b> <i>Hanna Klimmek, Interim City Administrator</i>	<b>Meeting Date:</b> <i>4/13/2022</i>	<b>Item No.</b> <b>4B</b>
<b>Item Description:</b> <i>Lakeside Park Beach Vendor Discussion</i>	<b>Reviewed By:</b> <i>Norm Michels, Parks/Street/Fleet Superintendent</i>	
	<b>Reviewed By:</b> <i>Deb Wegeleben, Finance Director</i>	

### **COUNCIL DIRECTION REQUESTED**

**Staff is requesting Council discussion and direction.**

### **BACKGROUND/DISCUSSION**

Staff have been communicating with a couple who live in the area and would like to create an LLC to provide kayak and paddle board rentals available by the hour or half/full days at Lakeside Park. They would like to provide this service to the local community, and those who visit, as an affordable recreational opportunity.

They have plans of starting with several kayaks and paddle boards. Based on interest and demand, their future plans include the addition of paddle boats and bikes. They are hoping to hire local high school juniors and seniors looking for summer work to staff the rentals, giving them experience in sales/marketing, customer service, entrepreneurship, and money management.

In their words, “a goal of ours is to highlight Big Lake and the beautiful amenities and recreation available in and around the water but also the wonderful access to shopping, dining, entertainment, and local business.”

Staff reached out to the League of MN Cities asking for advice on what the city should require if the City Council were to want to move forward in allowing a vendor to provide recreational rentals at Lakeside Park. They advised the city should secure the following:

- Execute a written lease agreement defining the leased premises and the responsibilities of LLC/city
- Require the business to have a minimum of \$1,000,000 in commercial general liability insurance
- Require the city to be added as an “additional insured” to the business’s liability insurance
- Require the business to defend and indemnify the city for any claims related to the business
- Get a certificate of insurance showing proof of the business’s insurance

If the City Council is amenable to moving forward in working with the LLC, staff will bring a written lease agreement back for formal approval. From there, the vendor will work with Norm Michels, Parks/Streets/Fleet Superintendent, on where and when the LLC can operate.

### **FINANCIAL IMPACT**

Staff would suggest to charge the LLC a \$200 lease agreement fee based on the fact that the city charges the same amount to the food vendors per the 2022 fee schedule.

***STAFF RECOMMENDATION***

Staff is recommending that Council discuss and provide direction.

***ATTACHMENTS***

N/A



# WORKSHOP ITEM

Big Lake City Council

<b>Prepared By:</b> <i>Hanna Klimmek, Interim City Administrator</i>	<b>Meeting Date:</b> <i>4/13/2022</i>	<b>Item No.</b> <b>4C</b>
<b>Item Description:</b> <i>New Ideas Discussion</i>	<b>Reviewed By:</b> N/A	
	<b>Reviewed By:</b> N/A	

## **COUNCIL DIRECTION REQUESTED**

None.

## **BACKGROUND/DISCUSSION**

This item is dedicated for City Council Members to bring up any ideas/projects that they would like to discuss during the Workshop.

## **FINANCIAL IMPACT**

N/A

## **STAFF RECOMMENDATION**

N/A

## **ATTACHMENTS**

None