

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 8, 2023**

1. CALL TO ORDER

Mayor Paul Knier called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Ken Halverson, Sam Hanson, Paul Knier, Kim Noding, and Paul Seefeld. Also present: City Administrator Hanna Klimmek, City Clerk Gina Wolbeck, Finance Director Deb Wegeleben, City Engineer Layne Otteson, Community Development Director Therese Haffner, Police Chief John Kaczmarek, Fire Captain Tim Davis, Liquor Store Manager Greg Zurbey, Streets/Parks/Fleet Superintendent Norm Michels, and Big Lake Student Liaison Allie Cross.

4. OPEN FORUM

Mayor Knier opened the Open Forum at 6:01 p.m. No one came forward. Mayor Knier closed the Open Forum at 6:01 p.m.

5. PROPOSED AGENDA

Council Member Hanson motioned to adopt the proposed Agenda as presented. Seconded by Council Member Seefeld, unanimous ayes, Agenda adopted.

6. CONSENT AGENDA

Council Member Noding motioned to approve the Consent Agenda as presented. Seconded by Council Member Halverson, unanimous ayes, Consent Agenda approved. The Consent Agenda consisted of: 6A. Approve List of Claims, 6B. Approve Council Workshop Minutes of January 25, 2023, 6C. Approve Regular Council Meeting Minutes of January 25, 2023, 6D. Accept Resignation from Part-time Liquor Clerk Brian Kramer, 6E. Accept Resignation from Planning Technician Will Bucheger, 6F. Approve

Appointment of Parks Advisory Committee Member Doug Peterson for a term expiring 12.31.2023, and Kameron Hanson and Megan Weber for terms expiring 12.31.2025, 6G. Approve Midwest Sound and Stage, Inc. Agreement for 2023 Music in the Park, and 6H. Approve Change Order No. 5 for ST2021-01.

7. BUSINESS

7A. Oath of Office – Big Lake Police Department Staff Promotions

Mayor Knier reviewed that new K9 Handler Tyler Hecht and K9 Ranger will take their oath of office after they have completed their training. Knier conducted the Oath of Office Ceremony with newly promoted police officers including Captain Sam Olson, and Sergeants Guy Chaffee and Sam Norlin.

Kaczmarek reviewed staffing changes within the Department, and acknowledged the commitment of all police staff in the Department. Mayor Knier thanked the entire department for their great work for the citizens of Big Lake.

7B. Department Reports

Fire Department – Fire Captain Tim Davis provided statistical information on calls for service for the months of December and January. Davis also reviewed department training including cold water rescue and snowmobile/rescue sled/ATV training, discussed the December 19 Santa Parade where fire personnel and their families collected donations for the Big Lake Food Shelf, and noted that Captain Charlie Stern and Firefighter Mike Bondhus recently retired from the Department.

Council Member Halverson asked that the report comparisons be broken apart to better identify daytime weekday calls versus calls during the daytime weekend.

Police Department – Police Chief John Kaczmarek updated Council on police statistics, calls for service and significant arrests for the months of December and January. Kaczmarek also reviewed the upcoming Department Meeting scheduled on February 15, discussed findings of the POLICE 1 By Lexipol survey on first responder traumatic event impacts, and reviewed recent critical incidents in the State. Kaczmarek also provided an update on re-implementation of the City's Police Reserve Program, a recent mental health situation that the Department responded to, participation in the Alexandria Technical College Law Enforcement Job Fair, the recent oath of office for Officer's Saliterman and Thull, the Department's participation in the Shop with A Cop Program, AED Training provided by the Department, and the donation from Ray Rondo Construction to distribute K9 Bruno stuffed dogs to counselors at Big Lake Schools to be distributed as needed. Kaczmarek provided an update on new K9 Ranger who will be embarking on a 3-month patrol training with his handler K9 Handler Tyler Hecht, noted that Officer Jen Franzen has completed one-year of probation, and welcomed new Officer Michael Kern.

8. ADMINISTRATOR'S REPORT

City Administrator Hanna Klimmek discussed that Sherburne County is reinstating their Community Partners meetings. They have scheduled the first meeting since prior to COVID, which will take place on February 15 in Princeton. Klimmek noted that multiple city staff will be in attendance. Klimmek also reminded the public that City offices will be closed on Monday, February 20th in observance of the Presidents' Day holiday.

9. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Seefeld: discussed the February Planning Commission Meeting.

10. OTHER – No other.

11. ADJOURN

Council Member Halverson motioned to adjourn at 6:41 p.m. Seconded by Council Member Seefeld, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved by Council 03.01.2023