

**BIG LAKE PLANNING COMMISSION
REGULAR MEETING MINUTES**

MAY 17, 2023

1. CALL TO ORDER

Acting Chair Heidemann called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIENCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Commissioners present: Alan Heidemann, Tony Velishek, Randy Miller, Dustin Wiebold, Lisa Odens (from 6:13 P.M to 6:50 P.M) and Paul Seefeld. Commissioners Absent: Lisa Odens (from 6:00 P.M to 6:13 P.M), Ketti Green. Also present: City Planner Lucinda Spanier.

4. ADOPT AGENDA

Commissioner Wiebold motioned to adopt the agenda. Seconded by Commissioner Velishek. Unanimous ayes, motion approved.

5. OPEN FORUM

Acting Chair Heidemann opened the forum at 6:01 p.m. No one came forward for comment. Heidemann closed the forum at 6:01 p.m.

6. APPROVE MEETING MINUTES

6A. APPROVE REGULAR PLANNING COMMISSION MEETING MINUTES OF APRIL 5, 2023

Commissioner Miller motioned to approve the April 5, 2023 regular meeting minutes as presented. Seconded by Commissioner Seefeld. Unanimous ayes, motion approved.

7. BUSINESS

7A. PUBLIC HEARING: BLACKBIRD LAUNDROMAT – PLANNED UNIT DEVELOPMENT AMENDMENT OF LAKE SHOPPING CENTER SECOND

ADDITION – ITEM TO BE REMOVED

Acting Chair Heidemann announced that the advertised public hearing will no longer be held tonight and there is no discussion planned on the item at this time at the request of the applicant and recommended by staff. A new public hearing will be published and posted.

7B. PUBLIC HEARING: AMENDMENT TO PRAIRIE MEADOWS 3RD ADDITION PLANNED UNIT DEVELOPMENT

City Planner Lucinda Spanier asked the commission to consider a request to amend the Prairie Meadows 3rd Addition PUD to allow for deviations from the approved building facade.

Acting Chair Heidemann opened the public hearing at 6:10 p.m.

Pat Morrison, 17067 Trillium Lane addressed the commission regarding the need for more parks in the Prairie Meadows neighborhood.

Heidemann closed the public hearing at 6:17 p.m.

Commissioner Velishek motioned to recommend amending the Prairie Meadows 3rd Addition PUD as proposed. Seconded by Commissioner Wiebold. Unanimous ayes, motion approved.

7C. PUBLIC HEARING: INTERIM USE PERMIT FOR OUTDOOR STORAGE AT 16676 197TH AVE NW

City Planner Lucinda Spanier asked the commission to consider a request for an interim use permit for outdoor storage at Vision Transportation, located at 16676 197th Ave NW. The applicant wishes to store school buses in the outdoor storage area.

Acting Chair Heidemann opened the public hearing at 6:32 p.m, no one came forward. Heidemann closed the hearing at 6:32 p.m.

The commission discussed the request and considered the staff recommendation. Commissioner Velishek motioned to recommend approval of the IUP, subject to the conditions identified by staff in the report, except for the condition requiring adherence to the 40-foot front yard setback. Seconded by Commissioner Odens. Unanimous ayes, motion approved.

7D. PLANNING COMMISSION STRATEGIC PLAN

The Planning Commission discussed the process they would like to take to update their

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strategic plan. They asked staff to place it on an upcoming meeting where they can be seated “workshop style” and discuss. Staff agreed that it would be placed on an upcoming regular meeting agenda for workshopping.

8. PLANNERS REPORT

City Planner Spanier provided updates on current development projects within the Planning Department. Spanier announced that a special meeting has been scheduled for the Planning Commission on May 23, 2023.

9. COMMISSIONERS' REPORTS

None.

10. OTHER

None.

11. ADJOURN

Commissioner Heidemann motioned to adjourn the meeting. Seconded by Commissioner Seefeld. Unanimous ayes, motion approved, meeting adjourned at 6:50 p.m.