

**BIG LAKE PLANNING COMMISSION
SPECIAL MEETING MINUTES**

MAY 23, 2023

1. CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIENCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Commissioners present: Ketti Green, Alan Heidemann, Randy Miller, Dustin Wiebold.
Commissioners absent: Lisa Odens, Tony Velishek, Paul Seefeld. Also present: City Planner Lucinda Spanier.

4. ADOPT AGENDA

Commissioner Heidemann motioned to adopt the agenda. Seconded by Commissioner Miller. Unanimous ayes, motion approved.

5. OPEN FORUM

Chair Green opened the forum at 6:01 p.m. No one came forward for comment. Heidemann closed the forum at 6:01 p.m.

6. BUSINESS

6A. PUBLIC HEARING: ZONING MAP AMENDMENT AND INTERIM USE PERMIT FOR 310 LAKE STREET S

Planner Spanier asked the Planning Commission to consider the request to rezone 310 Lake Street South from residential to commercial as requested by the applicant, Inventure Properties, and designated by the future land use map. The commission was also asked to consider a request for an interim use permit to allow parking deferment.

Chair Green opened the public hearing at 6:04 p.m. Doug Boser, Venture Properties, thanked the Planning Commission for the opportunity to be here today and pursue the project. They are excited to be a part of the community and grow business in Big Lake.

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Kelly Martinson, 340 Lake St. S, and Linda Quaite, 840 Lake Street, wondered about the types of improvements the new owners have planned for the property. Boser indicated that in the short term the improvements will all be inside the building. If parking demand is not met by existing parking, then they will be expanding their parking lot to the east.

Green closed the public hearing at 6:11 p.m.

Commissioner Heidemann motioned to recommend amending the zoning map as requested and to approve the IUP for deferred parking, subject to the conditions outlined by staff in the staff report. Seconded by Commissioner Miller. Unanimous ayes, motion approved.

6B. PUBLIC HEARING: REZONE PROPERTIES CONSISTENT WITH ZONING CODE REVISIONS

City Planner Lucinda Spanier asked the commission to consider a mass rezone of properties consistent with the changes adopted to the zoning code.

Chair Green opened the public hearing at 6:19 p.m.; no one came forward for comment. Green closed the public hearing at 6:19 p.m.

Commissioner Heidemann motioned to recommend the zoning amendments proposed by staff. Seconded by Commissioner Miller. Unanimous ayes, motion approved.

7. PLANNERS REPORT

City Planner Spanier noted that the strategic plan will appear on a future agenda but likely not until fall. She indicated that the next regular Planning Commission meeting is scheduled for June 7, 2023. Community Development Director Therese Haffner will be preparing an agenda item for that meeting including amendments to the zoning and subdivision ordinances.

8. COMMISSIONERS' REPORTS

None.

9. OTHER

None.

10. ADJOURN

Commissioner Heidemann motioned to adjourn the meeting. Seconded by Commissioner Miller. Unanimous ayes, motion approved, meeting adjourned at 6:24 p.m.