

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES**

October 12, 2022

1. CALL TO ORDER

Mayor Paul Knier called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Mayor Knier invited Pastor Mark Snyder from Bethany Bible Church to conduct an Invocation to start the meeting off.

3. ROLL CALL

Council Members present: Ken Halverson, Sam Hanson, Paul Knier, Kim Noding, and Paul Seefeld. Also present: City Administrator Hanna Klimmek, City Clerk Gina Wolbeck, Finance Director Deb Wegeleben, City Engineer Layne Otteson, Liquor Store Manager Greg Zurbey, Streets/Parks/Fleet Superintendent Norm Michels, Water/Wastewater Superintendent Dan Childs, Fire Chief Seth Hansen, Fire Captain Tim Davis, and Big Lake Student Liaison Allie Cross.

4. OPEN FORUM

Mayor Knier opened the Open Forum at 6:01 p.m.

Marian Feather, 393 Phyllis Street – Discussed her concern with the City's cost of enforcing the garbage can law and asked for the City to remove or change the ordinance. Feather also discussed that she would like to see control of wildlife feeding in the City, noting that she feels we are bringing in too much wildlife by allowing the use of bird feeders.

Mayor Knier closed the Open Forum at 6:04 p.m.

5. PROPOSED AGENDA

Council Member Noding motioned to adopt the proposed Agenda as presented. Seconded by Council Member Hanson, unanimous ayes, Agenda adopted.

6. CONSENT AGENDA

Council Member Seefeld motioned to approve the Consent Agenda as presented. Seconded by Council Member Noding, unanimous ayes, Consent Agenda approved. The Consent Agenda consisted of: 6A. Approve List of Claims, 6B. Approve Council Workshop Minutes of September 28, 2022, 6C. Approve Regular Council Meeting Minutes of September 28, 2022, 6D. Authorize Advertising the Request for Bids for the Water Meter Replacement Project, 6E. Approve Resolution No. 2022-72 Calling for an Assessment Public Hearing for the 2021 Street Rehabilitation Project No. ST2021-1, 6F. Approve Resolution No. 2022-73 Calling for Assessment Public Hearing for Unpaid Charges, 6G. Approve Ordinance No. 2022-12 Amending Chapter 8 (Municipal Utilities), Section 800 (Water Works) and Resolution No. 2022-74 Authorizing Summary Publication, 6H. Approve Change Order No. 2 for ST2022-1, and 6I. Approve Resolution No. 2022-75 approving the Becker/Big Lake Ice Association Off-Site Lawful Gambling Permit Application to operate at Lupulin Brewing LLC on November 5, 2022.

7. BUSINESS

7A. RECOGNITIONS – Employee Years of Service

Mayor Knier presented years of service certificates to City employees who reached a milestone year of service. Those employees recognized included Julie Rathmanner (10-years), Tara Hintz (5-years), Eric Burleigh (5-years), Joshua Matich (5-years), Eric Rosa (5-years), Lee Schroeder (5-years), and Douglas Novak (10-years). Council thanked the recognized employees for their years of service.

7B. PUBLIC HEARING – Style Catering, Inc. Liquor License Application

Gina Wolbeck reviewed the On-sale and Sunday Liquor License applications submitted by Kyle Geroux and Stacy Borchardt from Style Catering, Inc. The Applicants are requesting to serve liquor at the premises located at 617 Rose Drive, which is located north of US Highway 10 and Rose Drive, in the Lake Shopping Center Mall. The Applicant has submitted the required pro-rated fees along with a completed application packet. Wolbeck noted that proof of insurance will be required prior to issuance of the licenses. Background investigations have been conducted and the Police Chief and City Administrator have signed off on their application.

Mayor Knier opened the public hearing at 6:11 p.m. No one came forward. Mayor Knier closed the public hearing at 6:11 p.m.

Council Member Hanson motioned to approve Resolution No. 2022-76 approving an On-Sale and Sunday liquor license for Style Catering, Inc. d/b/a Style Catering located at 617 Rose Drive effective December 1, 2022 through March 31, 2023 contingent upon submittal of all required licensing fees, certificate of insurance, and any other required documentation and/or authorization. Seconded by Council Member Halverson, unanimous ayes, motion carried.

7C. Department Reports

Fire Department – Fire Captain Tim Davis provided statistical information on calls for service for the months of August and September. Hansen introduced new recruits Eric Boe, Trevor Roediger, Ryan Lien, and Steve Christenson, and reviewed the Departments involvement in the Police Department’s Night to Unite event and the Fire Department’s Fire Dance. Davis discussed the new roof on the Fire Department, and Fire Prevention events including Lupulin Brewing’s fundraiser held on October 8, and the upcoming October 15 Fire Open House event.

8. ADMINISTRATOR’S REPORT

City Administrator Hanna Klimmek reviewed that last week, Sherburne County held a meeting with Sherburne County cities and townships to discuss cannabinoid licensing, testing, and compliance, noting that it appears that the County is also waiting on the State to provide clear guidance before they create policy and/or create programs in regards to testing and compliance. Klimmek also informed Council that herself, Dan Childs, and Deb Wegeleben will be going to Winona tomorrow to visit and tour their wastewater treatment facility, announced that Premier Marine is participating in Big Lake Manufacturing Month by scheduling tours on October 18 and noted that a notice of Council/PC/BLEDA/Parks gathering has been posted for this tour. Klimmek also reviewed that the City’s website redesign project, led by Corrie Scott, is scheduled to launch on November 18, that the General Election will be held on Tuesday, Nov. 8, and that the Public Accuracy Testing will be held on Tuesday, Nov. 1 beginning at 1 p.m. at the Sherburne County Gov’t Center, which is open to the public.

9. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Hanson: Reviewed the October BLCE Advisory Meeting.

Council Member Seefeld: Reviewed the October Planning Commission Meeting.

10. OTHER – No other.

Mayor Knier stated that he wants Big Lake citizens to know that we understand that government has a role and that we stay within our bounds here, noting that we don't overreach those bounds.

11. ADJOURN

Council Member Noding motioned to adjourn at 6:20 p.m. Seconded by Council Member Halverson, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved by Council 10.26.22