



# CITY OF BIG LAKE BUILDING PERMIT APPLICATION

**CITY OF BIG LAKE**

Building Department  
160 Lake Street North, Big Lake, MN,  
Direct: 763-251-2980 / Fax: 763-263-0133

Date Received by City \_\_\_\_\_

<b>PROPERTY ADDRESS</b>	
<b>PROPERTY OWNER NAME AND ADDRESS</b>	<b>PROPERTY OWNER PHONE NUMBER</b>
<b>APPLICANT NAME</b>	<b>APPLICANT PHONE NUMBER</b>
<b>APPLICANT ADDRESS</b> (Street, City, Zip Code)	<b>APPLICANT E-MAIL</b>
<b>CONTRACTOR NAME</b>	<b>CONTRACTOR PHONE NUMBER</b>
<b>CONTRACTOR ADDRESS</b> (Street, City, Zip Code)	<b>CONTRACTOR E-MAIL</b>
<b>CONTRACTOR'S STATE LICENSE NUMBER/BOND (REQUIRED)</b>	<b>EXPIRATION DATE OF LICENSE/BOND</b>
<b>BRIEF PROJECT DESCRIPTION</b>	<b>COMPLETED VALUE OF PROJECT</b> (Include labor and materials)

**Notice: Separate permits may be required for plumbing, heating, fireplace installation, and electrical work. The permit shall become null and void unless the work or construction authorized by the permit is not commenced within 180 days after its issuance, or if the work authorized by the permit is suspended or abandoned for a period of 180 days after the time the work is commenced.**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provision of any other State or local law regulating construction or the performance of construction. This building permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect information supplied or in violation of any ordinance or regulation of the City of Big Lake. All permit fees and other costs to review the application that are incurred by the City of Big Lake for professional consultants will be paid prior to issuance of the Building Permit. Interest will not be paid out on escrow dollars and any interest earned on the account will go into the general account for administration fees.

<b>Signature of Applicant</b> ( Owner or Contractor )	<b>Date</b>
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**ZONING APPROVAL**

**PUBLIC WORKS APPROVAL**

**BUILDING OFFICIAL APPROVAL**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Zoning Dept.

By: \_\_\_\_\_ Date \_\_\_\_\_  
Public Works Dept.

By: \_\_\_\_\_ Date \_\_\_\_\_  
Building Dept.

*Acceptable forms of payment: Credit Card (Visa / MasterCard / Discover), Cash, or Check (payable to - City of Big Lake)*