



CAPITAL IMPROVEMENT PLAN

2023 - 2027 Plan

Capital Improvement Plan & Capital Budget

To set up a capital improvement fund the City is required to formally adopt a Capital Program (CIP). The main advantage of this method of budgeting and planning is that projects can be earmarked and carried from one year to the next. For example, if it is recognized that renovation of a public building will be needed in five years, an amount can be set aside annually so the project can be funded at the end of five years. The CIP fund also allows a project to be done in phases, with funds allocated in one year for a portion of a project and then finished in later years.

The Capital Improvement Plan is a five-year planning document designed to guide decisions concerning capital expenditures. This is a planning document and, as for all planning documents, it is subject to revision in order to reflect changes in community needs and service requirements, environmental factors and Council priorities. The first year of the Plan is intended to accurately reflect that year's anticipated appropriation for major capital projects and is called the Capital Budget. The subsequent four years represents an anticipated capital need during the period as submitted and approved. The CIP must be reviewed and revised each year in order to add new projects and revise priorities.

The process of determining major capital needs and establishing a financial program extending beyond the annual budget encourages the City to examine long-range needs and allows more coherent city-wide fiscal policies. The CIP provides a basis to compare projects and provides opportunities to explore alternate funding sources, since most capital improvement requests exceed the available revenues.

Since 2016, the City has allocated all funds received from the Local Government Aid to the Capital Improvement Plan and budgets, with some additional budgeted transfers from the General Fund.

The purpose is to set up a five (5) year Capital Improvement Plan in order to establish a capital improvement fund. The main goals are:

- To ease the review of the annual capital budget through a uniform and fair process
- To invite and promote public participation in the annual budget process. This is accomplished through a reasonable, sensible and responsible approach by providing documentation, as well as advertising and scheduling public meetings.
- To link capital budget requests with the City strategic plan, adopted policies, and other approved planning documents.
- To link capital expenditures with operating budgets.
- To increase awareness, cooperation, coordination, and participation between departments, agencies, stakeholders, and other political jurisdictions.

The City of Big Lake conducts various planning processes (long-term, mid-term and short-term), to help guide the government and to ensure the decisions are made in the context of the organization as a whole and with a long-term perspective. Diligent efforts are made to insure each of these component planning processes are in concert with one another. This so called "Linkage" is paramount to ensure short-term decisions are consistent with the overriding values embodied in the mid-term and long-term planning processes adopted by the City Council. The required linkage dictates that the CIP be developed within the context of and consistent with, the City's long-term and mid-term plans.

Each element of the City's planning process has a different purpose and timeframe. The Strategic Plan, Vision, Mission, Long-Term Goals and Growth Policy are the most far-reaching in nature – 10 to 25 years.

The Capital Improvement Plan and the Five-Year Financial planning are mid-term in nature – five years. The Annual Budget and the Capital Budget are short-term – covering a one-year timeframe. The most important requisite is that they are coordinated and are in concert with one another.

Capital Planning

Capital planning refers to the process of identifying and prioritizing City capital needs for determining which capital projects should be funded in the capital budget as resources become available. Citywide planning is guided by the City’s strategic Plan and the Growth (Comprehensive Plan) Policy. These plans provide long term direction for the growth and development of the City.

Capital Planning Process

The capital improvements process provides for the identification, review, planning and budgeting of current and future capital expenditures.

All requests for capital improvement projects are reviewed, evaluated, and weighted in order to assist the City Council in selecting the projects to be funded. Department are responsible for submitting CIP requests. The adoption of a CIP by the City is strictly a statement of intent, not an appropriation of funding for projects contained within. A list of approved CIP projects will be updated on an annual basis as new needs become known or priorities change. The possibility of a project with a low priority can remain in the CIP longer than four years due to a more important project bumping ahead in the schedule for quicker implementation. On occasion, some approved projects, with a lower priority are funded in advance of projects with a higher priority, in order to meet legal requirements or when a new or identified source of funding becomes available in order to complete the project.

For the purpose of this process, “Capital”, is defined as an item or items that have a single acquisition cost of at least \$5,000 and a useable life for a minimum of 3 years. This definition assists in delineating a major project or piece of equipment as a capital program, rather than routine maintenance or replacement of operating equipment.

- Replacement vehicles for the police department are included in the CIP program as indicated on the fleet replacement schedule, which is funded each year in the Capital Budget.

Capital Improvement Plan Funding

The FY 2023-2027 Capital Improvement Plan has twelve different sources of funding. Each funding source is described below. As noted before, capital projects, unlike operating expenses which recur annually, only require one-time allocations for a given project. This funding flexibility allows the City to pursue financing and one-time revenues sources to accelerate completion of critical projects.

- **General Fund** – yearly transfers from the General Fund for future projects and for the computer replacement allocation
- **CIP Fund** – allocated fund balance of the Capital Improvements funds for specific projects
- **LGA** – Local Government Aid the City received from the State
- **Bonds** – General Obligation Bonds for the Street Rehabilitation program
- **Park Dedication** – funds from the Park Development Fund, currently these projects are on hold as there is no immediate funding for the projects

- **Water Operations** – yearly transfers from the Water Operation Fund to the Water CIP fund for future projects
- **Revenue Bond Water** – bonds needed to finance upcoming projects
- **Sewer CIP Fund** – allocated fund balance for the infrastructure improvement on the Wastewater Treatment Plant
- **Sewer Operations** – yearly transfer from the Sewer Operation Fund to the Sewer CIP fund for future projects
- **Storm Water Operations** – yearly transfer from the Storm Water Operation Fund to the Storm Water CIP fund for future projects
- **Liquor Store Operations** – yearly transfers from the Liquor Store Operation Fund to the Liquor Store CIP Fund for future projects
- **Debt Service Funds** – yearly principal and interest payments for all debts of the City

Whenever the City commits to a CIP plan, there is an associated long-range commitment of operating funds. For this reason, it is important to evaluate capital commitments in the context of their long-range operating impact. Most capital projects affect future operating budgets either positively or negatively due to an increase or decrease in maintenance costs or by providing capacity for new programs to be offered. Such impacts vary widely from project to project and, as such, are evaluated individually during the process of assessing project feasibility. The five-year financial plans also provide an opportunity to review the operating impact of growth-related future capital projects.



Capital Improvement Plan Summary 2023 - 2027

2023 through 2027 - Summary by Department

Dept	2023	2024	2025	2026	2027	Totals
Administration/Finance	\$ 33,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 190,000	\$ 343,000
IT Department	17,500	26,500	17,500	17,500	17,500	96,500
Elections	2,000	-	2,000	-	2,000	6,000
Fire - City Portion only	396,500	285,000	238,250	1,510,000	205,000	2,634,750
Police Department	98,611	131,701	58,747	108,162	111,538	508,759
Streets Department	700,000	555,000	742,000	798,000	666,000	3,461,000
Streets Improvements	300,000	300,000	750,000	300,000	300,000	1,950,000
Parks Department	119,000	269,000	139,000	184,000	135,750	846,750
Park Development Fund	700,000	350,000	-	-	-	1,050,000
Water Enterprise Fund	2,178,000	1,608,000	108,000	108,000	108,000	4,110,000
Sewer Enterprise Fund	880,000	20,200,000	50,000	206,000	50,000	21,386,000
Storm Sewer Enterprise Fund	30,000	30,000	30,000	35,000	50,000	175,000
Liquor Store Enterprise Fund	50,000	45,000	45,000	40,000	48,000	228,000
City Debt Payments	4,461,468	6,153,267	5,072,278	4,973,042	4,440,064	25,100,119
Total General Fund and Enterprise Funds	<u>\$ 9,966,079</u>	<u>\$ 29,993,468</u>	<u>\$ 7,292,775</u>	<u>\$ 8,319,704</u>	<u>\$ 6,323,852</u>	<u>\$ 61,895,878</u>

2023 through 2027 - Summary by Funding Source

Funding Source	2023	2024	2025	2026	2027	Totals
General Fund	\$ 418,611	\$ 455,611	\$ 432,861	\$ 707,611	\$ 726,361	\$ 2,741,055
CIP FUND	350,000	327,500	770,000	1,550,000	300,000	3,297,500
LGA	898,000	824,090	784,636	700,051	601,427	3,808,204
Bonds	-	-	-	-	-	-
Park Devopment Fund	700,000	350,000	-	-	-	1,050,000
Water Operations	278,000	108,000	108,000	108,000	108,000	710,000
Water CIP	1,900,000	-	-	-	-	1,900,000
Revenue Bonds - Water	-	1,500,000	-	-	-	1,500,000
Revenue Bonds - Sewer	-	20,000,000	-	-	-	20,000,000
Sewer CIP	700,000	-	-	-	-	700,000
Sewer Operations	180,000	200,000	50,000	206,000	50,000	686,000
Storm Operations	30,000	30,000	30,000	35,000	50,000	175,000
Liquor CIP	15,000	10,000	10,000	5,000	13,000	53,000
Liquor Operations	35,000	35,000	35,000	35,000	35,000	175,000
Debt - GF	1,344,543	1,782,213	1,667,160	1,681,354	1,347,101	7,822,371
Debt - WF	579,235	676,126	392,528	395,676	393,499	2,437,064
Debt - SF	980,827	2,377,225	2,026,024	2,026,345	2,024,655	9,435,076
Debt - SA	152,243	152,913	152,531	153,114	152,646	763,447
Debt - GF/EF	1,404,620	1,164,790	834,035	716,553	522,163	4,642,161
Total All Funding Sources	<u>\$ 9,966,079</u>	<u>\$ 29,993,468</u>	<u>\$ 7,292,775</u>	<u>\$ 8,319,704</u>	<u>\$ 6,323,852</u>	<u>\$ 61,895,878</u>

Capital Improvement Plan by Department

CIP PLAN - 2021 - 2027

Dept	Description	Funding Source	2021	2022	2023	2024	2025	2026	2027
Administration/Finance									
see street	Transfer to Street Reconstruction-196	General Fund	199,656	200,000	*now franchisic fee	-	-	-	-
	BLEDA Revolving Loan and Redevelopment Fund (19	CIP Fund	100,000	600,000	-	-	-	-	-
	Staffing Analysis	CIP Fund	-	38,795	-	-	-	-	-
	HWY 25 COALITION STUDY/or other	LGA	15,000	15,000	8,000	15,000	15,000	15,000	15,000
	City Hall Remodel/Repairs	LGA	10,000	25,000	25,000	25,000	25,000	25,000	25,000
	City Hall Vehicle - From Police	LGA	8,500	-	-	-	-	-	-
	Transfer to CIP for Street Reconstruction	LGA	100,000	-	-	-	-	-	150,000
	Administration/Finance Department Total		433,156	1,478,795	33,000	40,000	40,000	40,000	190,000
IT									
	Computer Replacement Plan	General Fund	9,840	10,000	10,000	10,000	10,000	10,000	10,000
	Computer Replacement Plan-Council/Comm	General Fund	-	-	-	9,000	-	-	-
	Computer Replacement Plan	CIP Fund	5,160	-	-	-	-	-	-
	Financial Software/Permit Works/Laserfiche	CIP Fund	-	10,400	-	-	-	-	-
	Server Update	CIP Fund	120,000	-	-	-	-	-	-
	Website Design	CIP Fund	4,286	4,286	-	-	-	-	-
	Replace Del Squad Computers - Chg to LGA 2020	LGA	Used Cares Funds	7,500	7,500	7,500	7,500	7,500	7,500
	IT General Fund Total		139,286	32,186	17,500	26,500	17,500	17,500	17,500
Elections									
	Election Machines Replacement	General Fund	2,000	-	2,000	-	2,000	-	2,000
	Elections Department Total		2,000	-	2,000	-	2,000	-	2,000
BLCSC									
	Police Department - Air Condition Unit	LGA	6,000	-	-	-	-	-	-
	Building Painting	CIP Fund	11,500	-	-	-	-	-	-
	Big Lake Community Service Center Total		17,500	-	-	-	-	-	-
Fire - City Portion only									
	Computers - 5 units life 5 yrs	General Fund	-	-	-	-	3,250	-	-
	Station Parking Lot	CIP Fund	-	-	50,000	-	-	-	-
	Station Roof Replacement -	CIP Fund	-	75,000	-	-	-	-	-
	Truck Bay Flooring	CIP Fund	-	-	-	27,500	moved from 2023	-	-
	Thermal Image Cameras	LGA	-	7,000	-	7,500	-	-	-
	Radios - 44 @ 4200	LGA	22,500	23,400	**Radios prchd w/cares fund - used for Roof	-	-	-	-
	Radios purchased	CIP Fund	-	92,400	-	-	-	-	-
	Side by Side - 15K	LGA	-	-	-	15,000	moved from 2023	-	-
	Grass rigs replace 1 (2001) 130K	LGA	-	-	71,500	-	-	-	-
	Grass rigs replace 1 (2004) 140K	LGA	-	-	-	-	-	Now 2027	70,000
	Grass rigs replace 1 (2000) 120k	LGA	60,000	-	-	-	-	-	-
	Jaws of Life - 5 yr Clyce (50K)	LGA	-	-	-	-	-	25,000	-
	Turnout Equipment - 87.5k	LGA	-	-	Used Care Funds in 2020	-	-	-	-
	Engine 12 repalce (1996) \$800k	LGA	133,333	133,333	-	-	-	-	-
	Engine 12 replace (1998) \$800k	CIP Fund	-	400,000	-	-	-	-	-
	Engine 1 replace (2007) \$800k	LGA	-	-	10,000	35,000	35,000	35,000	35,000
	Ladder 1 (2003) \$600k	LGA	-	100,000	100,000	200,000	200,000	200,000	100,000
	Ladder purchased (2.5M)	CIP Fund	-	-	-	-	-	1,250,000	-
	Water Tender 17 (2000) \$300k	LGA	-	-	165,000	-	-	-	-
	Fire Department Total		215,833	831,133	396,500	285,000	238,250	1,510,000	205,000

Capital Improvement Plan by Department – (continued)

CIP PLAN - 2021 - 2027

Dept	Description	Funding Source	2021	2022	2023	2024	2025	2026	2027
Police									
	Replace Tasers	General Fund	2,640	2,640	12,611	12,611	12,611	12,611	12,611
	AED -15	General Fund	-	-	-	30,000	Grant received 2022	-	-
	Repalce Fleet	LGA	96,000	50,000	103,000	106,090	54,636	112,551	115,927
	Sale of Squad Cars	LGA	(17,000)	(5,000)	(17,000)	(17,000)	(8,500)	(17,000)	(17,000)
	Replace Motorola Portable Radios	LGA	9,600	-	-	-	-	-	-
	Replace Motorola Squad Radios	LGA	-	40,700	-	-	-	-	-
	Police Department Total		91,240	88,340	98,611	131,701	58,747	108,162	111,538
Streets Department									
	Misc Equipment Replacement Fund	General Fund	5,000	5,000	5,000	5,000	16,000	16,000	16,000
	Seal Coat - Fund 196	General Fund	30,000	30,000	-	-	-	-	-
	STREET PROJECTS - Fund 196	General Fund	-	-	-	-	-	300,000	300,000
	STREET MAINT - FUND 196 FCH FEE	General Fund	-	-	270,000	270,000	270,000	250,000	350,000
	Roller Purchase used	LGA	40,000	-	-	-	-	-	-
	Replace 1998 624-H Loader #98	LGA	-	-	-	210,000	Moved from 2022	-	-
	Replace 2008 Floor Sweeper #308	LGA	-	-	-	-	8,000	-	-
	replace 2008 Floor Scrubber #318	LGA	-	-	-	-	8,000	-	-
	Replace 2004 Ford Explorer #24	LGA	-	15,000	Not Purchased until 2022 - 50K from 2020	-	-	-	-
	Replace 2002 Ford 550 #12	LGA	-	-	120,000	Moved from 2022	-	-	-
	Replace 2005 Ford 150 #25	LGA	-	-	65,000	Moved from 2022	-	-	-
	Replace 2002 Chev 2500 #32	LGA	-	-	-	70,000	-	-	-
	Replace 2002 Explorer #33	LGA	-	65,000	-	-	-	-	-
	Replace 2005 Chev 2500 #35	LGA	-	-	15,000	Not Purchased until 2023-50K 2020	-	-	-
	Replace 2000 Air Compressor #100	LGA	-	60,000	-	-	-	-	-
	Replace 2002 Dump Truck #102	LGA	-	-	225,000	-	-	-	-
	Replace 1985 Case 580 #57	LGA	-	120,000	-	-	-	-	-
	Replace 2005 International Dump Truck #105	LGA	-	-	-	-	220,000	-	-
	Replace 2006 International Dump Truck #106	LGA	-	-	-	-	220,000	-	-
	Replace 2002 John Deer Loader #112	LGA	-	-	-	-	-	232,000	-
	Street Department Total		75,000	295,000	700,000	555,000	742,000	798,000	666,000
Streets Improvements - Fund 175									
fund 196	Sealcoat MSA routs	CIP Fund	-	-	250,000	-	-	-	-
	Spot Pavement repairs City Wide	CIP Fund	-	-	50,000	-	-	-	-
	Resurface Neighborhood (NW of Lakes)	CIP Fund	-	-	-	300,000	-	-	-
	Resurface MSA Routes - Lakeshore/Hiawatha	CIP Fund	-	-	-	-	750,000	-	-
	Resurface Neighborhood (south of railroad)	CIP Fund	-	-	-	-	-	300,000	-
	Resurface Neighborhood (north of lakes)	CIP Fund	-	-	-	-	-	-	300,000
	Street Improvements Total		3,732,650	5,484,182	300,000	300,000	750,000	300,000	300,000

Capital Improvement Plan by Department – (continued)

CIP PLAN - 2021 - 2027

Dept	Description	Funding Source	2021	2022	2023	2024	2025	2026	2027
<u>Parks Department</u>									
	Park Playground equipment replacement fund	General Fund	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Misc Equipment Replacement Fund	General Fund	5,000	5,000	5,000	5,000	5,000	5,000	5,000
195	Trail Maintenance Fund	General Fund	9,000	9,000	9,000	9,000	9,000	9,000	9,000
195	River Oaks Park Fund	General Fund	16,750	16,750	-	-	-	-	16,750
195	PARK MAINT - FUND 195 FCH FEE	General Fund	-	-	100,000	100,000	100,000	100,000	-
195	PARK MAINT - FUND 195	LGA	-	-	-	-	-	-	100,000
	Fishing Pier (misc Equip replacemnt)	CIP Fund	-	12,000	-	-	-	-	-
	Replace 2006 John Deere Tractor #306	LGA	-	-	-	150,000	-	-	-
	Replace 2014 John Deere Mower #314	LGA	-	45,000	-	-	-	-	-
	Replace 2008 Dump Truck #08	LGA	-	-	-	-	-	65,000	-
	Replace 1996 Trailer #96	CIP Fund	-	-	-	-	20,000	-	-
195	Skate Rink Improvement Fund	LGA	20,000	20,000	determined if this is a project that will move forward				-
Parks Department (General Fund) Total			55,750	112,750	119,000	269,000	139,000	184,000	135,750
<u>Park Development - NOT FUNDED AT THIS TIME</u>									
NOT ALL PROJECTS CAN BE COMPLETED AS NOT CASH FUNDED AT THIS TIME									
	New Southside Park - Brom Ln	Park Dedicat	-	150,000	150,000	-	-	-	-
	Powell Park Improvements	Park Dedicat	80,000	125,000	**only 80K out of fund 120	-	-	-	-
	Lake Ridge Park - playgournd equipment	Park Dedicat	-	-	150,000	-	-	-	-
	Shores of Lake Mitchell Park - playgroun equipment	Park Dedicat	-	-	150,000	-	-	-	-
	Mitchell Farms Park - Playground Equipment	Park Dedicat	100,000	-	100,000	-	-	-	-
	Wright Crossing Park - Playground Equipment	Park Dedicat	-	-	150,000	-	-	-	-
	Highline Park - Playground Equipment	Park Dedicat	-	-	-	150,000	-	-	-
	Hudson Woods - Playgroun Equipment	Park Dedicat	-	150,000	-	-	-	-	-
	Bluff Park - Playground Equipment	Park Dedicat	-	150,000	-	-	-	-	-
	Skate Board Equipment	Park Dedicat	-	-	-	200,000	-	-	-
Park Development Fund Total			180,000	575,000	700,000	350,000	-	-	-
<u>Water Enterprise Fund</u>									
	Well #8	Revenue Bonds - Water	-	-	-	1,500,000	-	-	-
	Water Meters	Water CIP	-	-	1,900,000	-	-	-	-
	CR 43 CR 81 Improvements	Water Opera	-	350,000	70,000	-	-	-	-
	Well - on site generator	Water Opera	-	100,000	-	-	-	-	-
	Misc Equipment Replacement Fund	Water Opera	15,000	15,000	15,000	15,000	15,000	15,000	15,000
	Well Maintenance	Water Opera	30,000	30,000	130,000	30,000	30,000	30,000	30,000
	Water Tower Maintenance	Water Opera	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	Water Meter replacement Fund	Water Opera	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	New Pickup	Water Opera	-	65,000	-	-	-	-	-
	Computer replacement fund	Water Opera	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Water Enterprise Fund Total			108,000	623,000	2,178,000	1,608,000	108,000	108,000	108,000

Capital Improvement Plan by Department – (continued)

CIP PLAN - 2021 - 2027

Dept	Description	Funding Source	2021	2022	2023	2024	2025	2026	2027
Sewer Enterprise Fund									
	WWTP Expansion - Phase II	Revenue Bor	-	-	-	20,000,000	-	-	-
	WWTP Expansion - Phase II	Sewer CIP	-	-	-	-	-	-	-
	Water Meter Replacement Fund	Sewer CIP	-	-	700,000	-	-	-	-
	CR 43/81 Improvements	Sewer Operations		269,000	80,000	-	-	-	-
	Lift Station SCADA Upgrade	Sewer CIP	60,000	-	-	-	-	-	-
	Misc Equipment Replacement Fund	Sewer Opera	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	Replace 1981 trailer jet machine #180	Sewer Opera	Purchased in 2022	-	-	-	-	-	-
	Replace 1981 Generator #80	Sewer Opera	-	-	-	150,000	-	-	-
	Replace 1981 Generator #81	Sewer Opera	-	Moved until 2026	-	-	-	150,000	-
	Replace 2011 John Deere Mower #311	Sewer Opera	-	-	50,000	-	-	-	-
	Replace Floor Sweeper #308	Sewer Opera	-	-	-	-	-	6,000	-
	Sewer Enterprise Fund Total		110,000	319,000	880,000	20,200,000	50,000	206,000	50,000
Storm Water Enterprise Fund									
	Misc Equipment Replacement Fund	Storm Opera	7,500	15,000	30,000	30,000	30,000	35,000	50,000
	Replace 2006 Sweeper #126	Storm Opera	Replace in 2028	-	-	-	-	-	-
	Storm Sewer Enterprise Fund Total		7,500	15,000	30,000	30,000	30,000	35,000	50,000
Liquor Store Enterprise Fund									
	Misc Building/Lot Repairs	Liquor Opera	75,000	35,000	35,000	35,000	35,000	35,000	35,000
	New Security System	Liquor CIP	4,000	-	-	-	-	-	-
	New Coolers	Liquor CIP	72,000	-	-	-	-	-	-
	New Cash Registers	Liquor CIP	-	-	-	10,000	-	-	-
	New HVAC	Liquor CIP	-	-	15,000	-	-	-	-
	New LF - Sign	Liquor CIP	-	-	-	-	10,000	-	-
	Resurface Parking Lot	Liquor CIP	-	-	-	-	-	5,000	-
	New Shelving	Liquor CIP	-	-	-	-	-	-	13,000
	Liquor Store Enterprise Fund Total		151,000	35,000	50,000	45,000	45,000	40,000	48,000
City Debt Payments									
	301 2004 PFA Water MPFA Loan	DEBT - WF	580,129	579,846	579,235	579,295	-	-	-
	401 2009 MPFA Loan Wastewater Expansion	DEBT - SF	980,475	980,380	980,827	980,791	980,272	981,270	980,737
	211 2010 PFA Loan - State Aid	DEBT - SA	152,799	152,538	152,243	152,913	152,531	153,114	152,646
	216 2011B G.O. Improvement Refunding Bonds	DEBT - GF	441,750	223,080	-	-	-	-	-
	217 2012A G.O. Refunding Bonds	DEBT - GF	236,750	236,969	237,020	192,240	187,560	192,565	-
	221 2014A GO Tax Abatement Bonds	DEBT - GF	122,325	119,988	122,313	119,438	121,500	-	-
	222 2015A GO Refunding Bonds	DEBT - GF	1,030,337	1,033,337	1,045,287	853,112	524,975	523,988	522,163
	223 2016A Taxable G.O. Refunding Bonds	DEBT - GF	316,918	311,720	315,940	309,500	193,930	199,200	198,998
	224 2016B G.O. CIP BOND	DEBT - GF	57,275	56,525	50,813	55,100	54,162	57,981	56,744
	226 2016C GO REFUNDING BOND	DEBT - GF	236,450	232,350	327,250	326,100	329,800	333,300	-
	227 2017-2018 STREET PROJECT DEBT PAYMNT	DEBT - GF	196,300	197,325	198,200	194,000	194,725	195,300	195,725
	228 2021A GO BONDS	DEBT - GF	-	86,214	346,025	347,625	344,000	345,150	346,000
	229 2022-2026 STREET PROJECT DEBT PAYMENT	DEBT - GF	-	-	106,315	549,888	550,543	550,423	549,634
	301 WELLS - projections	DEBT - WF	-	-	-	96,831	392,528	395,676	393,499
	401 WWTP Expansion - Phase III	DEBT - SF	-	-	-	1,396,434	1,045,752	1,045,075	1,043,918
	City Debt Payment Total		4,351,508	4,210,272	4,461,468	6,153,267	5,072,278	4,973,042	4,440,064
Total General Fund, Enterprise Funds and City Debt			9,670,423	14,099,658	9,966,079	29,993,468	7,292,775	8,319,704	6,323,852

Capital Improvement Plan by Department – (continued)

<i>PARKS</i>	<i>Yr Built</i>	<i>Park Amenities</i>	<i>Playground Rating 1-10</i>	<i>Comments</i>
Bluff Park	2006	Playground	4	5-6 Years Large park with room for expansion
Brown's Park	2002	Benches, Gazebo		Concrete, flower garden needs replacement
Hidden River Park	2006	Trail, Overlook	6	
Highline Park	2007	Playground, Ballfield	7	New mulch 2022
Hudson Woods Park	2010	Playground, Frisbee Golf	7	New mulch 2022
Kellerwood Park	2017	Benches, Trail		
Lake Ridge Park	1987	Playground, Ballfield	2	
Lakeside Park	2008	Playground, Volleyball, Shelters, Skateboard, Grills, Benches	1-old 8-newer	Older section of playground was built in the late 1990's, 1- 2 yrs - Parking lot was tarred in 2005
McDowall Park		Trail, Benches		Benches Trail re-black topped 2018
Mitchell Farms Park (Teal Park)	1997	Playground	3	4 years
Norland Park	2015	Playground	8	
Powell Park	2022	Playground	10	
River Oaks Park	2019	Frisbee Golf, Walking Path		
Riverside Landing Park		Canoe Landing		
Sanford Select Park	2016	Playground, RC Track	8	
Shores of Lake Mitchell Park	1999	Playground, Soccer	4	5-6 Years
Veterans Memorial Park	2017	Sidewalk, Benches		
Wrights Crossing Park	2004	Benches, Playground, Shelter, Volleyball	8	

Capital Improvement Projects

 CAPITAL IMPROVEMENT PROGRAM City of Big Lake CIP Project Request Form FY 2023								
Program Category:		Project Title:			Project #			
CIP		Grass/Brush Rig			2023-2			
Description and justification of project and funding sources:								
Replace Grass 16 a 2002 F350 (20yrs old) with a new F450 or F550. This is to keep our fleet up to date to help keep our ISO rating at a 4 or better to help residents and business with the best fire protection possible. The new Grass/Brush Rig will have better suspension and be safer for firefighters to drive on the road with the load capacity that we carry. This Grass/Brush rig will be a single cab. It is best NFPA best practice to keep your fire fleet at 20yrs and younger.								
Cost is split 50/50 between the City of Big Lake and Big Lake Township - City's portion is \$71,500								
Is this equipment prioritized on an equipment replacement schedule?					Yes	No	NA	
					<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there any site requirements:								
How is this project going to be funded:								
REVENUE	Funding Source	Accounting Code	FY1	FY2	FY3	FY4	FY5	Funded in Prior Years
	CIP FUND CITY OF BIG LAKE AND BIG LAKE TOWNSHIP		143,000					
How is this project going to be spent:								
EXPENSE	Budgeted Funds	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent in Prior Years
	A. Land Cost							
	B. Construction Cost							
	C. Contingencies (10% of B)							
	D. Design & Engineering (16% of B)							
	E. Percent for Art (1% of B)	199-085-70-4316	\$ 71,500.00					
	F. Equipment Costs							
G. Other								
Does this project have any additional impact on the operating budget:								
OPERATING BUDGET COSTS	Expense Object	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent in Prior Years
	Personnel							
	Supplies							
	Purchased Services							
	Fixed Charges							
	Capital Outlay							
Debt Service								
Responsible Person:		Responsible Department:	Date Submitted to Finance	Today's Date and Time		Preparer's Initials	Total Score	
SETH HANSEN		FIRE	08/10/2022				39	

Capital Improvement Projects – (continued)

 CAPITAL IMPROVEMENT PROGRAM City of Big Lake CIP Project Request Form FY 2023								
Program Category:		Project Title:			Project #			
CIP		Water Tender			2023-1			
Description and justification of project and funding sources:								
Replace tender 17 a 1999 Freightliner (23yrs old) with a new one. This is to keep our fleet up to date to help keep our ISO rating at a 4 or better to help residents and business with the best fire protection possible. The new water tender will have the same gallonage as the previous tender. This falls in with our planned capital improvement plan. It is best NFPA best practice to keep your fire fleet at 20yrs and younger.								
Cost is split 50/50 between Big Lake Township and the City of Big Lake - City's portion is \$165,000								
Is this equipment prioritized on an equipment replacement schedule?					Yes	No	NA	
					<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there any site requirements:								
How is this project going to be funded:								
REVENUE	Funding Source	Accounting Code	FY1	FY2	FY3	FY4	FY5	Funded In Prior Years
	CIP FUND CITY OF BIG LAKE AND BL TOWNSHIP		330,000					
How is this project going to be spent:								
EXPENSE	Budgeted Funds	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent In Prior Years
	A. Land Cost							
	B. Construction Cost							
	C. Contingencies (10% of B)							
	D. Design & Engineering (16% of B)							
	E. Percent for Art (1% of B)	199-85-70-4318	\$ 165,000.00					
	F. Equipment Costs							
G. Other								
Does this project have any additional impact on the operating budget:								
OPERATING BUDGET COSTS	Expense Object	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent In Prior Years
	Personnel							
	Supplies							
	Purchased Services							
	Fixed Charges							
	Capital Outlay							
	Debt Service							
Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time		Preparer's Initials	Total Score		
SETH HANSEN	FIRE	08/10/2022				35		

Capital Improvement Projects – (continued)

 CAPITAL IMPROVEMENT PROGRAM City of Big Lake CIP Project Request Form FY 2023									
Program Category:		Project Title:			Project #				
Police		Fleet							
Description and justification of project and funding sources:									
Replacing - two squad units for the department. Total funds allocated for squad purchases is \$86,000 (This includes the sale of two squad cars).									
Is this equipment prioritized on an equipment replacement schedule?					Yes	No	NA		
					<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are there any site requirements:									
REVENUE	How is this project going to be funded:							Funded In Prior Years	
	Funding Source	Accounting Code	FY1	FY2	FY3	FY4	FY5		
	LGA Sale of Squad Cars		86000 17000						
EXPENSE	How is this project going to be spent:							Spent in Prior Years	
	Budgeted Funds	Accounting Code	FY1	FY2	FY3	FY4	FY5		
	A. Land Cost								
	B. Construction Cost								
	C. Contingencies (10% of B)								
	D. Design & Engineering (16% of B)								
	E. Percent for Art (1% of B)		\$ 103,000.00						
	F. Equipment Costs								
G. Other									
OPERATING BUDGET COSTS	Does this project have any additional impact on the operating budget:							Spent in Prior Years	
	Expense Object	Accounting Code	FY1	FY2	FY3	FY4	FY5		
	Personnel								
	Supplies								
	Purchased Services								
	Fixed Charges								
	Capital Outlay								
Debt Service									
Responsible Person:		Responsible Department:		Date Submitted to Finance		Today's Date and Time		Preparer's Initials	Total Score
									0

Capital Improvement Projects – (continued)

 CAPITAL IMPROVEMENT PROGRAM City of Big Lake CIP Project Request Form FY 2023									
Program Category:		Project Title:			Project #				
Police		TASER							
Description and justification of project and funding sources:									
Replacing Tazers with a 5 year lease agreement									
Is this equipment prioritized on an equipment replacement schedule?					Yes	No	NA		
					<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are there any site requirements:									
REVENUE	How is this project going to be funded:							Funded in Prior Years	
	Funding Source	Accounting Code	FY1	FY2	FY3	FY4	FY5		
	General Fund Transfer		12,611	12,611	12,611	12,611	12,611		
EXPENSE	How is this project going to be spent:							Spent in Prior Years	
	Budgeted Funds	Accounting Code	FY1	FY2	FY3	FY4	FY5		
	A. Land Cost								
	B. Construction Cost								
	C. Contingencies (10% of B)								
	D. Design & Engineering (16% of B)								
	E. Percent for Art (1% of B)		\$ 63,055.00						
	F. Equipment Costs								
G. Other									
OPERATING BUDGET COSTS	Does this project have any additional impact on the operating budget:							Spent in Prior Years	
	Expense Object	Accounting Code	FY1	FY2	FY3	FY4	FY5		
	Personnel								
	Supplies								
	Purchased Services								
	Fixed Charges								
	Capital Outlay								
Debt Service									
Responsible Person:		Responsible Department:		Date Submitted to Finance		Today's Date and Time		Preparer's Initials	Total Score
									0

Capital Improvement Projects – (continued)

 CAPITAL IMPROVEMENT PROGRAM City of Big Lake CIP Project Request Form FY 2023											
Program Category: Streets		Project Title: Unit 12		Project #							
Description and justification of project and funding sources: Replacing - 2002 Ford 550 - Unit 12											
Is this equipment prioritized on an equipment replacement schedule?				<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA					
Are there any site requirements:											
REVENUE	How is this project going to be funded:										
	Funding Source	Accounting Code	FY1	FY2	FY3	FY4	FY5	Funded In Prior Years			
	LGA		120000								
EXPENSE	How is this project going to be spent:										
	Budgeted Funds	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent In Prior Years			
	A. Land Cost										
	B. Construction Cost										
	C. Contingencies (10% of B)										
	D. Design & Engineering (15% of B)										
	E. Percent for Art (1% of B)										
F. Equipment Costs											
G. Other											
OPERATING BUDGET COSTS	Does this project have any additional impact on the operating budget:										
	Expense Object	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent In Prior Years			
	Personnel										
	Supplies										
	Purchased Services										
	Fixed Charges										
Capital Outlay											
Debt Service											
Responsible Person:		Responsible Department:		Date Submitted to Finance		Today's Date and Time		Preparer's Initials		Total Score	
										0	

Capital Improvement Projects – (continued)

 CAPITAL IMPROVEMENT PROGRAM City of Big Lake CIP Project Request Form FY 2023								
Program Category: Streets		Project Title: Unit 25		Project #				
Description and justification of project and funding sources: Replacing - 2005 Ford 150 - Unit 25								
Is this equipment prioritized on an equipment replacement schedule?				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA		
Are there any site requirements:								
REVENUE	How is this project going to be funded:							Funded In Prior Years
	Funding Source LGA	Accounting Code	FY1 65000	FY2	FY3	FY4	FY5	
EXPENSE	How is this project going to be spent:							Spent In Prior Years
	Budgeted Funds A. Land Cost B. Construction Cost C. Contingencies (10% of B) D. Design & Engineering (15% of B) E. Percent for Art (1% of B) F. Equipment Costs G. Other	Accounting Code	FY1	FY2	FY3	FY4	FY5	
OPERATING BUDGET COSTS	Does this project have any additional impact on the operating budget:							Spent In Prior Years
	Expense Object Personnel Supplies Purchased Services Fixed Charges Capital Outlay Debt Service	Accounting Code	FY1	FY2	FY3	FY4	FY5	
Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials	Total Score		0	

Capital Improvement Projects – (continued)

		CAPITAL IMPROVEMENT PROGRAM City of Big Lake CIP Project Request Form FY 2023							
Program Category:		Project Title:		Project #					
Streets		Fleet 35							
Description and justification of project and funding sources: Replacing - 2005 Chev 2500 Unit 35, ORIGINALLY FUNDED IN 2020 CIP FOR \$50,000, WILL NEED AN ADDITIONAL \$15,000 TO ACTUALLY REPLACE.									
Is this equipment prioritized on an equipment replacement schedule?				Yes	No	NA			
				<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Are there any site requirements:									
How is this project going to be funded:									
REVENUE	Funding Source	Accounting Code	FY1	FY2	FY3	FY4	FY5	Funded in Prior Years	
	LGA		15000						
How is this project going to be spent:									
EXPENSE	Budgeted Funds	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent in Prior Years	
	A. Land Cost								
	B. Construction Cost								
	C. Contingencies (10% of B)								
	D. Design & Engineering (16% of B)								
	E. Percent for Art (1% of B)								
	F. Equipment Costs								
G. Other									
Does this project have any additional impact on the operating budget:									
OPERATING BUDGET COSTS	Expense Object	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent in Prior Years	
	Personnel								
	Supplies								
	Purchased Services								
	Fixed Charges								
	Capital Outlay								
Debt Service									
Responsible Person:		Responsible Department:		Date Submitted to Finance		Today's Date and Time		Preparer's Initials	Total Score
									0

Capital Improvement Projects – (continued)

 CAPITAL IMPROVEMENT PROGRAM City of Big Lake CIP Project Request Form FY 2023											
Program Category: Streets		Project Title: Unit #102		Project #							
Description and justification of project and funding sources: Replacing - 2002 Dump Truck #102											
Is this equipment prioritized on an equipment replacement schedule?				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA					
Are there any site requirements:											
REVENUE	How is this project going to be funded:										
	Funding Source	Accounting Code	FY1	FY2	FY3	FY4	FY5	Funded in Prior Years			
	LGA		225000								
EXPENSE	How is this project going to be spent:										
	Budgeted Funds	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent in Prior Years			
	A. Land Cost										
	B. Construction Cost										
	C. Contingencies (10% of B)										
	D. Design & Engineering (16% of B)										
	E. Percent for Art (1% of B)										
	F. Equipment Costs										
G. Other											
OPERATING BUDGET COSTS	Does this project have any additional impact on the operating budget:										
	Expense Object	Accounting Code	FY1	FY2	FY3	FY4	FY5	Spent in Prior Years			
	Personnel										
	Supplies										
	Purchased Services										
	Fixed Charges										
	Capital Outlay										
Debt Service											
Responsible Person:		Responsible Department:		Date Submitted to Finance		Today's Date and Time		Preparer's Initials		Total Score	
										0	