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CITY OF BIG LAKE ZONING PERMIT APPLICATION

CITY OF BIG LAKE

Community Development Department
160 Lake Street North, Big Lake, MN

Direct: 763-251-2971 / Fax: 763-263-0133

Date Received by City _____

APPLICANT <input type="checkbox"/> Property Owner <input type="checkbox"/> Contractor	
PROPERTY ADDRESS	
PROPERTY OWNER NAME AND ADDRESS	PROPERTY OWNER PHONE NUMBER
CONTRACTOR NAME	CONTRACTOR PHONE NUMBER
CONTRACTOR ADDRESS (Street, City, Zip Code)	CONTRACTOR E-MAIL
PERMIT TYPE <input type="checkbox"/> Building <input type="checkbox"/> Fence <input type="checkbox"/> Parking Pad ***For buildings 200 square feet or greater a Building Permit is needed***	
PROJECT DESCRIPTION	
Signature of Applicant (Owner or Contractor)	Date

Accepted forms of payment: Cash, Check (payable to: City of Big Lake) or Credit Card (Visa / MasterCard / Discover)

REQUIRED SUBMITTAL MATERIALS:
Certificate of Survey or Site Plan showing the following: <ul style="list-style-type: none"> ➤ Proposed location of building, fence, or parking pad ➤ Setbacks from proposed building, fence, or parking pad to all lot lines ➤ Existing buildings
REQUIRED INSPECTION:
Site Inspection: All property pins are to be visible during inspection. Property owner is not required to be present during the inspection.

MINIMUM 24-HOUR NOTICE IS REQUIRED WHEN SCHEDULING INSPECTIONS

FOR INSPECTIONS CALL: 763-251-2971

ZONING APPROVAL

PUBLIC WORKS APPROVAL

By: _____ Date: _____ By: _____ Date: _____