

Planning Commission Strategic Plan

Created June 16, 2021. **Revised December 13, 2023.**



Mission Statement

To effectively facilitate development through implementation of the community vision as established by the Big Lake Comprehensive Plan.

Goals

1. Advise the City Council relating to land use topics.
2. Provide guidance to the City Council relating to long-range planning.
3. Promote collaboration with other committees, departments and agencies.
4. Provide a forum to educate and engage the public in the planning process.
5. Process land development applications efficiently.
6. Prepare, maintain and implement the Comprehensive Plan.
7. Research and discuss new ideas and trends in land use planning.
8. Maintain the Zoning and Subdivision Ordinances.

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OBJECTIVES & ACTIONS	GOAL AREA	PARTNERSHIP	STATUS	TIMELINE	PRIORITY
<p>Transportation Planning Initiatives</p> <p><u>Action Item 1:</u> Review adopted policies pertaining to road design by classification, including the Comp Plan, Complete Streets Plan, and official controls including the Subdivision Ordinance and Engineer Specs, and provide recommendation to City Council.</p> <ul style="list-style-type: none"> - City Code Section 1107.05, Streets and Alleys, was overhauled with the code revision project (new code adopted April 2023). Road right of way width and pavement width by road classification are featured on p. 25. Standards were established by Comp Plan. Design specs for public infrastructure are housed in the engineering design standards (2013), which are under the discretion of the City Engineer. - Depending on the outcome of the City Council Workshop on the Parkway Feasibility Study, staff may be drafting a streetscape policy for Planning Commission review and City Council approval. 	1, 2, 3, 6	Engineering Department, Sherburne County Transportation, Landform	In progress	2023	High
<p>Assess the need for updates to the Comprehensive Plan</p> <p><u>Action Item 1:</u> Review sections under the purview of the Planning Commission</p> <p><u>Action Item 2:</u> Facilitate the review of other sections</p> <p><i>Note: City Council reviewed and recommended no policy changes to the Comp Plan in 2021.</i></p>	6	City Commissions & Departments	Not started	Formally begin process upon completion of Code Revision Project	Medium
<p>Align land use controls with adopted policies</p> <p><u>Action Item 1:</u> Rezone properties consistent with the Comp Plan.</p> <ul style="list-style-type: none"> - Staff will identify the parcels which are not zoned in accordance with their land use designations and the Planning Commission can discuss which, if any, the City should initiate rezoning. <p><u>Action Item 2:</u> Implement Comp Plan policies into the Zoning and Subdivision Ordinances.</p> <ul style="list-style-type: none"> - This is an ongoing process. Many were integrated with the code revision project. Staff can conduct a thorough review of the land use & growth management chapter and identify opportunities for Planning Commission consideration. 	1, 5, 6, 8	City Commissions & Departments	In progress	Continuous	Medium

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<p>Street Trees and Green Infrastructure <u>Action Item 1:</u> Review and analyze existing policy and provide recommendation to City Council.</p>	1, 3, 7	Parks Advisory Committee, Public Works Department	Not started	2024	Medium
<p>Educational Opportunities</p> <ul style="list-style-type: none"> - <u>Action Item 1:</u> Provide training resources and opportunities to commissioners. - <u>Action Item 2:</u> Provide education to the general public utilizing available channels of communication. 	1, 2, 3, 4, 7	MN APA, League of MN Cities, GTS	Ongoing	Ongoing	Medium