

**PROPERTY OWNER PETITION TO MUNICIPALITY
FOR ANNEXATION BY ORDINANCE - 120 Acres or Less**

IN THE MATTER OF THE PETITION OF CERTAIN PERSONS FOR THE
ANNEXATION OF CERTAIN LAND TO THE CITY OF BIG LAKE, MINNESOTA
PURSUANT TO MINNESOTA STATUTES § 414.033, SUBD. 2(3)

TO: Council of the City of Big Lake, Minnesota

PETITIONER(S) STATE: All of the property owners in number are required to commence a proceeding under Minnesota Statutes § 414.033, subd. 2(3).

It is hereby requested by:

- the sole property owner; or
- all of the property owners (If the land is owned by both husband and wife, both must sign the petition to represent all owners.)

of the area proposed for annexation to annex certain property described herein lying in the Township of _____ to the City of Big Lake, County of Sherburne, Minnesota.

Tax ID of parcel(s) proposed to be annexed _____

ATTACH THE COMPLETE CURRENT LEGAL DESCRIPTION OF THE PROPERTY PROPOSED TO BE ANNEXED. DO NOT USE DESCRIPTIONS FROM PROPERTY TAX STATEMENTS.

1. There are _____ property owners in the area proposed for annexation. (If a property owner owns more than one parcel in the area proposed for annexation, he/she is only counted once as an owner - the number of parcels owned by a petitioner is not counted.)
2. The land abuts the municipality and the area to be annexed is 120 acres or less, and the area to be annexed is not presently served by public wastewater facilities or public wastewater facilities are not otherwise available.

Except as provided for by an orderly annexation agreement, this clause may not be used to annex any property contiguous to any property previously annexed under this clause within the preceding 12 months if the property is owned by the same owners and annexation would cumulatively exceed 120 acres.

3. Said property is unincorporated, abuts on the city's N S E W (circle one) boundary(ies), and is not included within any other municipality.
4. The area of land proposed for annexation, in acres, is _____ acres.
Acres: _____ Unplatted _____ Platted _____ Total
5. The reason for the requested annexation is _____

5. The area proposed for annexation is requested to be zoned _____.

6. The petitioner(s) acknowledge that electric utility service and their costs may change and have (check one of the following):

_____ Petitioner(s) request that the City provide notice to the petitioner(s) with an estimate of the cost impact of any change in electric utility services, including rate changes and assessments, resulting from the annexation pursuant to Minn. Stat. § 414.033, subd. 13; or

_____ Petitioner(s) hereby waive any notice that the City would provide concerning the cost impact of any change in electric utility services, including rate changes and assessments, as required by Minn. Stat. § 414.033, subd. 13.

7. All of the area proposed for annexation is or is about to become urban or suburban in character and the undersigned request said annexation for the purpose of receiving city services, and specifically the following services: _____

8. Is the area proposed for annexation within a designated floodplain as provided in Minn. Stat. § 103F.111, subd. 4? (Circle one) YES / NO

9. Is the area proposed for annexation a shoreland area as provided by Minn. Stat. § 103F.205, subd. 4? (Circle one) YES / NO

10. The area to be annexed is not included in any other boundary adjustment proceeding pending before the Department of Administration - Municipal Boundary Adjustments, nor in any area that has already been designated for orderly annexation pursuant to Minn. Stat. § 414.0325.

11. The undersigned property owner(s) understand that this petition may be combined by the City and Town with other valid petitions from other property owners in the area proposed for annexation.

PETITIONERS REQUEST: That pursuant to Minn. Stat. § 414.0325, the property described herein be annexed to and included within the City of Big Lake, Minnesota upon such terms and conditions as agreed to by the City and Town.

(If the land is owned by both husband and wife, both must sign the petition to represent all owners).

***Please remember to furnish the City with a Map of the property and Certificate of Survey, and also the complete Legal Description of the property. These are required to process your request with the State Municipal Boundary Adjustment Unit and local governing authorities.**

NOTE: Pursuant to Minnesota Statutes § 414.033, subd. 2b, before a municipality may adopt an ordinance under subdivision 2, clause (2), (3), or (4), a municipality must hold a public hearing and give 30 days' written notice by certified mail to the town or towns affected by the proposed ordinance and to all landowners within and contiguous to the area to be annexed.

NOTE: Pursuant to Minnesota Statutes § 414.033, subd. 11, when a municipality declares land annexed to the municipality under subdivision 2, clause (3), and the land is within a designated floodplain, as provided by section 103F.111, subdivision 4, or a shoreland area, as provided by section 103F.205, subdivision 4, the municipality shall adopt or amend its land use controls to conform to chapter 103F, and any new development of the annexed land shall be subject to chapter 103F.

NOTE: Pursuant to Minnesota Statutes § 414.033, subd. 12, when a municipality annexes land under subdivision 2, clause (2), (3) or (4), property taxes payable on the annexed land shall continue to be paid to the affected town or towns for the year in which the annexation becomes effective. If the annexation becomes effective on or before August 1 of a levy year, the municipality may levy on the annexed area beginning with that same levy year. If the annexation becomes effective after August 1 of a levy year, the town may continue to levy on the annexed area for that levy year, and the municipality may not levy on the annexed area until the following levy year.

NOTE: Pursuant to Minnesota Statutes § 414.033, subd 13, at least 30 days before a municipality may adopt an ordinance under subdivision 2, clause (2), (3), or (4), the petitioner must be notified by the municipality that the cost of electric utility service to the petitioner may change if the land is annexed to the municipality. The notice must include an estimate of the cost impact of any change in electric utility services, including rate changes and assessments, resulting from the annexation.

Applicant Name _____
(Print)

Applicant Address _____
(Print)

Phone _____ Email _____

All owners must sign.

Property Owner Signature: _____ Date: _____

Property Owner Signature: _____ Date: _____

Property Owner Signature: _____ Date: _____

Application Fee:

Residential: \$1,000.00

Commercial: waived

Submit Completed Application by email to the Community Development Department to mpopp@biglakemn.org or tkohl@biglakemn.org and pay online at www.biglakemn.org and Click on Make a Payment or mail or drop off to City Hall located at:

City of Big Lake
160 Lake St. N
Big Lake, MN 55309