

CITY OF BIG LAKE
 160 Lake Street North
 Big Lake, MN 55309
 763-263-2107 Fax 763-263-0133

PROPERTY/SPECIAL ASSESSMENT VERIFICATION

Company Requesting Information:			
File Number:		Property ID#:	
Legal Description - Lot:	Block:	Addition:	
Owner's Name:		Property Address:	

SPECIAL ASSESSMENTS

This is to certify that an examination of the records in the office of the City of Big Lake, Sherburne County, Minnesota, shows that the above tract of land has the following improvements, for which special assessments have been levied by the governing body of the City of Big Lake, and for which there are balances due and unpaid as shown.

Description of Improvement	Improvement #	Certified to Taxes Payable _20__	Balance Due after 20__ Taxes are Paid
1)		\$	\$
2)		\$	\$
3)		\$	\$

PENDING ASSESSMENTS

The following improvements have been ordered by the City of Big Lake, but have not been finalized. They will most likely be certified and sent to the County Auditor by November 30, 20__.

Description of Pending Improvement	Estimated Amount
1)	\$
2)	\$
3)	\$

UTILITY BILLING BALANCE

Note: A final billing will be prepared when the City is notified of a change in ownership/occupancy (including new construction). The billing will be based on the water meter reading as of the closing date. For an estimated balance due on a specific closing date please call customer service at 763-251-2969 (Julie)

Account #: (last meter reading)				
Total Amount Due:	Current Portion:	Past Due Portion:	Current Billing Date:	Next Billing Date:
\$	\$	\$		

MISCELLANEOUS ACCOUNTS RECEIVABLE BALANCE

Invoice Number:	Amount Due: \$
Invoice Number:	Amount Due: \$
Invoice Number:	Amount Due: \$

The above information is true to the best of my knowledge.

Search Fee: \$25.00 per parcel number

By: *City of Big Lake*

Date: